



Republic of the Philippines
Department of Education
 MIMAROPA REGION
 SCHOOLS DIVISION OF MARINDUQUE

Department of Education
 Division of Marinduque
RECORDS SECTION
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 No: 000841
 Signature: 
 MAR 08 2024 Time: _____

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

To: Assistant Schools Division Superintendent
 Chief Education Supervisors, SGOD & CID
 Public Schools District Supervisors
 Public and Private Elementary & Secondary School Heads
 All Others Concerned

From: 
LYNN G. MENDOZA, EdD
 OIC - Schools Division Superintendent

Subject: **Division Catch-up Fridays Kumustahan**

Date: March 7, 2024

1. This Division, through the leadership of Curriculum Implementation Division (CID), shall conduct a **Division Catch-up Fridays Kumustahan** on March 20-21, 2024 at the following venues:

DATE	VENUE	PARTICIPANTS
March 20, 2024 8:00AM-11:00AM	Torrijos District Hall, Torrijos	Torrijos District Participants
March 20, 2024 1:00PM- 4:00PM	Sta. Cruz East District Hall, Bitik, Sta. Cruz	SCE, SCN & SCS District Participants
March 21, 2024 8:00AM-11:00AM	Bognuyan ES Hall, Bognuyan, Gasan	Buenavista & Gasan District Participants
March 21, 2024 1:00PM- 4:00PM	SDO Hall, Boac	Boac & Mogpog District Participants

2. The activity aims to:
 - a. gather feedback on the implementation of Catch – up Fridays; and
 - b. address first hand issues and concerns relative to Catch – up Fridays.
3. Participants to this activity are School Heads and one Master Teacher or Key Teacher in each Key Stage Level (Key Stage 1 – Key Stage 4). They are advised to bring with them their own snack / food provision during the Kumustahan.
4. In compliance with DepEd Order No. 9, s. 2015, re: Instituting Measures to Increase Engaged Time – on - Task, each school is directed to make necessary arrangement on the classes which may be affected by this activity.
5. Please find attached Matrix of Activities for your perusal.
6. Immediate and wide dissemination of this Memorandum is desired.

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 Lead to Excel. Excel to Lead.”*



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MATRIX OF ACTIVITIES

TIME	ACTIVITY	PERSON - INCHARGE
8:00AM - 8:30AM 1:00PM - 1: 30PM	Short Opening Program	PSDS of the Host District
8:31AM - 9:30AM 1:31PM - 2:30PM	Small Group Kumustahan (By Key Stage Level)	PMT
9:31AM - 10:00AM 2:31PM - 3:00PM	Plenary sharing of the result of Kumustahan	PMT
10:01AM - 11:00AM 3:01PM - 4:00PM	Addressing Issues and Concerns	Mr. John M. Chavez NRP- Mrs. J. Sore/Mrs. F. Regencia Integration Nestor T. Rualo, EdD Ma. Shiela S. Saet, EdD Ms. Cristina R. Raza Mr. Rolito dela Cruz Mr. Dingson de Sena
11:01- 11:15AM 4:01PM - 4:15PM	Next Step to be done/Agreement	John M. Chavez, CES PMT Manager

Program Management Team

Name	Designation	Role /Task
John M. Chavez	Chief ES, CID	Manager
Nestor T. Rualo, EdD	EPS , AP/EsP	Facilitators, Key Stage 4
Rolito dela Cruz	EPS, TLE	
Ma. Shiela S. Saet, EdD	EPS, Science	Facilitators, Key Stage 3
Cristina R. Raza	EPS, MAPEH	
Jelly L. Sore	EPS, English	Facilitators, Key Stage 2
Mariam B. Rivamonte	EPS, LRM	
Florie M. Regencia	EPS, Filipino	Facilitators, Key Stage 1
Dingson de Sena	EPS, Math	
Jay Peña, PhD	PSDS	Documenter, Key Stage 4
Constancia Vasco	PSDS	Documenter, Key Stage 3
Maridel G. Lincallo	PSDS	Documenter, Key Stage 2
Aurea L. Mazo	PSDS	Documenter, Key Stage 1
One (1) Select MT/ Key Stage /cluster	MT	Transcriber/Reporter

Sdo/cid/fregencia

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